



## **Children & Youth Ministry Director or Associate Pastor in Warren, Michigan (Part Time)**

📍 **Location:** City On A Hill Church (Warren, MI)

💰 **Compensation:** \$11,700 annually (*No health insurance benefits included*)

### **About Us**

City On A Hill Church exists to radiate Christ by making, equipping, and sending disciples of all nations into the world for kingdom work. We are seeking a passionate **Children & Youth Ministry Director** or **Associate Pastor** to lead and nurture the next generation of believers, from nursery to youth.

### **Role Overview**

This individual will oversee, develop, and integrate all children and youth ministry programs to foster spiritual growth and deepen each child's relationship with Jesus Christ. This role will maintain a vision for the ministries, organize events, lead volunteers, create a Christ-centered environment for our minors, and focus on the spiritual development of our children. The individual will work closely with the Lead Pastor, Leadership Team, and Ministry Leaders to develop a unified and impactful ministry.

### **Position Type**

- U.S.-based
- Part-Time (average 15 hours per week)

### **Responsibilities**

- Oversee ministries for Little Lights (0-K), City Kids (1st-5th), and City Youth (6th-12th)
- Develop a clearly defined vision, mission, and strategy for discipleship within the ministries, that works in conjunction with the overall vision and ministry of City on A Hill church
- Recruit, train (e.g: vision, safety, lesson planning), and motivate volunteers to serve in children's ministry
  - Ensure compliance with Safe Place Policy for child safety
- Plan and share a teaching schedule with volunteers
- Manage ministry budgets
- Select and develop age appropriate curriculums
  - Provide resources or print outs for volunteers if needed for lessons
- Coordinate and oversee ministry events (e.g. parent date night, VBS, etc.)
- Teach on Sunday mornings as needed
- Establish regular communication with parents (Facebook) and volunteers (Discord)



- Create and maintain relationships with children, youth, and parents
- Maintain organized ministry records via Google Drives
- Attend and participate in church services, events, and activities
- Additional responsibilities may be assigned as needed (e.g. preaching/teaching, formal counseling, etc.)

### **Required Qualifications**

✓ **Character:** A disciple of Christ with a transformed heart and a calling to lead children to Christ.

✓ **Competency:**

- Able to articulate the Gospel and the Word of God
- Passion for working with children & youth (0-18 years old)
- Experience in ministry leadership & administration
- Ability to unify and streamline ministries
- Communication and administrative skills

✓ **Education & Experience:**

- Bachelor's degree in a related field with 1 year of experience in children's/youth ministry or 4 years of equivalent experience in lieu of a degree
- If applying as a Pastor, an accredited pastoral license is required
- Formal training in working with children
- Experience or willingness to serve in an Ethnic or Cross-Cultural church
- (Experience working with Special Needs children or special needs ministry is preferred but not required)

✓ **Alignment:**

- Agreement with the City On A Hill Church's mission & vision
- Accepts the Christian & Missionary Alliance (C&MA) Statement of Faith, governance structure, and policies of C&MA church. Aligns with City On A Hill Church's core values.

✓ **Other Requirements:**

- Pass a Background check
- Willing to become a City On A Hill Church Member
- Be Baptized



### **Reporting & Leadership**

1. This position reports directly to the Leadership Team
2. This position oversees Ministry workers and Volunteers

 **To Apply:** Send your resume and cover letter to **[leadership-team@coahchurchmi.org](mailto:leadership-team@coahchurchmi.org)**

Candidates moving forward in the hiring process may be asked to provide references.

### **Questions?**

Please email: **[leadership-team@coahchurchmi.org](mailto:leadership-team@coahchurchmi.org)**